

Pension Fund Committee

Agenda

Wednesday 21 July 2021 at 7.00 pm
Main Hall (1st Floor) - 3 Shortlands, Hammersmith, W6 8DA

You can watch the meeting live on YouTube:
youtu.be/8-vqfCQ5ado

MEMBERSHIP

Administration	Opposition
Councillor Iain Cassidy (Chair) Councillor Jonathan Caleb-Landy Councillor Rowan Ree Councillor Helen Rowbottom Councillor Guy Vincent	Councillor Matt Thorley
Co-optees	
Michael Adam (to be appointed) Peter Parkin (to be appointed)	

PLEASE NOTE: This meeting will be held in person and is open to the public and press, but spaces are limited due to social distancing requirements. If you would like to attend in person, please contact amrita.white@lbhf.gov.uk

The meeting will also be live streamed on YouTube: youtu.be/8-vqfCQ5ado

For further information please read the public attendance notice on the following page.

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Date Issued: 13 July 2021

Public Attendance

Members of the public and press are welcome to attend or watch the meeting.

You can watch the meeting live on YouTube: youtu.be/8-vqfCQ5ado

If you need to attend in person, you can do so but spaces are limited due to social distancing measures so please contact: amrita.white@lbhf.gov.uk and say which item you would like to attend for. Priority will be given to those who are participating in the meeting. Observers will be allocated seats on a first come first serve basis.

For the safety of attendees, we are ensuring that our meetings take account of any relevant Coronavirus restrictions and public health advice.

Members of the public who are attending a meeting for a specific purpose, rather than general observation, are encouraged to leave the meeting at the end of the item for which they are present.

Before attending the meeting

Do not attend a meeting if you are experiencing Coronavirus symptoms.

Anyone experiencing symptoms of Coronavirus is eligible to book a swab test to find out if they have the virus. You can register for a test after checking your symptoms through the NHS website: www.gov.uk/get-coronavirus-test

You can also call 119 to book a test.

Even if you are not experiencing Coronavirus symptoms, you are requested to take a lateral flow test in the 24 hours before attending the meeting.

You can order lateral flow tests online or visit one of our testing centres: www.lbhf.gov.uk/coronavirus-covid-19/health-and-wellbeing-advice/covid-19-testing

If your lateral flow test returns a positive result, you should follow Government guidance to self-isolate and make arrangements for a PCR test.

Attending the meeting

To make our buildings Covid-safe, it is important that you observe the rules and guidance on social distancing, hand washing, and the wearing of masks (unless you are exempt from doing so) when moving around and in communal spaces. You must follow all the signage and measures that have been put in place. They are there to keep you and others safe.

Security staff will be waiting in reception to direct members of the public to the meeting room for their item.

Pension Fund Committee Agenda

<u>Item</u>	<u>Pages</u>
1. APPOINTMENT OF VICE CHAIR	
The Committee is asked to appoint a Vice Chair from its membership for the 2021/22 Municipal Year.	
2. APPOINTMENT OF CO-OPTED MEMBERS	
The Committee is asked to appoint Michael Adam and Peter Parkin as non-voting co-opted members for the 2021/22 Municipal Year.	
3. APOLOGIES FOR ABSENCE	
4. DECLARATIONS OF INTEREST	
If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.	
At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.	
Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.	
Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.	
5. MINUTES OF THE PREVIOUS MEETING	7 - 14
To approve the minutes of the meeting held on the 3 rd March 2021.	
This item includes an appendix which contains information exempt within the meaning of Schedule 12A to the Local Government Act 1972 and is not for publication.	

The appendix has been circulated to Committee members only. Any discussion on the contents of an exempt appendix will require the Committee to pass the proposed resolution at the end of the agenda to exclude members of the public and press from the proceedings for that discussion

- 6. DRAFT MINUTES OF THE PREVIOUS PENSION BOARD MEETINGS** 15 - 28
- Draft minutes of the Pensions Board meetings held on the, 13th January 2020, 19th November 2020, 10th February 2021 (for information)
- This item includes an appendix which contains information exempt within the meaning of Schedule 12A to the Local Government Act 1972 and is not for publication. The appendix has been circulated to the Committee members only.
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- 7. UPDATE ON THE PENSION ADMINISTRATION SERVICE** 29 - 38
- This report follows up on update reports presented previously to the Pension Fund on the actions agreed by the Sub-committee on 3 February 2021 to appoint Local Pension Partnerships Administration (LPPA) to provide the Pension Administration service from 1 February 2022.
- 8. PENSION ADMINISTRATION PERFORMANCE UPDATE** 39 - 43
- This paper sets out a summary of the performance of Surrey County Council (SCC) in providing a pension administration service to the Fund. The Key Performance Indicators (KPI's) for the period January 2021 – May 2021 are shown in Appendix 1.
- 9. PENSION FUND DATA QUALITY** 44 - 47
- This paper sets out a summary of the data quality issues for pension fund and the mitigations the pension manager is taking on behalf of the fund to improve them.
- 10. THE PENSIONS REGULATOR SINGLE CODE CONSULTATION** 48 - 88
- The Pensions Regulator (TPR) has drafted a new single code of practice (COP) for all UK pension schemes. The purpose of this single code is to merge the ten existing COPs into one single document, which should be easier to navigate, understand and keep up to date.
- 11. GOVERNANCE REVIEW LOG OF RECOMMENDATIONS** 89 - 100
- This paper provides the Pension Fund Committee with a progress log of the recommendations that came from that review, and results achieved to date on them.

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| 12. | PENSION FUND DRAFT ACCOUNTS 2020/21 | 101 - 126 |
| | This report presents the draft Pension Fund Statement of Accounts for the year ended 31 March 2021. | |
| 13. | GAD REVIEW UPDATE | 127 - 131 |
| | This report and appendix provide the Pension Fund Committee with the Government Actuary's Department's (GAD) draft report on the 2019 LGPS triennial actuarial valuation. | |
| 14. | BREACHES POLICY | 132 - 151 |
| | As part of the independent review of the Pension Fund, a recommendation was made to compile a Breaches of the Law Policy and Guidance document. | |
| | This report introduces the Breaches of the Law Policy and Guidance document. | |
| 15. | QUARTERLY PERFORMANCE UPDATE | 152 - 214 |
| | This paper provides the Pension Fund Committee with summary of the Pension Fund's overall performance for the quarter ended 31 March 2021. | |
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| 16. | INVESTMENT STRATEGY UPDATE | 215 - 230 |
| | This paper provides an update on the Fund's latest investment strategy, including the decisions taken at the last Pension Fund committee meeting and the latest investment allocation following on from the decisions taken and latest updates. | |
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| 17. | SECTION 113 AGREEMENT REVIEW | 231 - 296 |
| | This paper presents the Tri-Borough Section 113 (S113) Agreement review of the Tri-Borough Treasury and Pensions and Treasury | |

Services, as undertaken by an independent consultant during August 2020.

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18. ACTUARIAL SERVICE PROCUREMENT

297 - 299

The Pension Fund contract for Actuarial Services, currently with Barnett Waddingham, expired at 31 December 2020. Officers have conducted a joint procurement exercise with the City of Westminster and the Royal Borough of Kensington and Chelsea, which has now concluded. This was conducted using the National LGPS framework, a well-established framework, giving the Fund access to the best available providers in the space.

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19. EXEMPT DISCUSSION (IF REQUIRED)

LOCAL GOVERNMENT ACT 1972 – ACCESS TO INFORMATION

Proposed resolution:

Under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information